

**THE CWE BUSINESS
COMMUNITY IMPROVEMENT DISTRICT
MINUTES OF THE MEETING OF THE COMMISSION
MAY 19, 2023**

The May meeting of the CWE Business Community Improvement District was called to order at 10:00 A.M. The meeting was held at the CID office at 412 B N. Euclid Ave.

PRESENT: Jim Dwyer, Ken Fowler, Debra Hunter, and Trip Straub; Kate Hahe, Executive Director, Taylor Smitham, Marketing and Communications Specialist for the CID, and Ronald Coleman, Neighborhood Improvement Specialist of St. Louis.

ABSENT: Kyle Bozoian

MINUTES:

Trip Straub called for a motion to approve the April 18, 2023, meeting minutes. Paul Filla moved. Debra Hunter seconded. Minutes approved.

ADMINISTRATIVE ITEMS

Review of April 2023 Financials

Kate Hahe presented the April 2023 Financial Report. She stated that receipts for the April sales and use tax revenue came in over budget and that revenue was ahead of what was projected for the year-end with two months remaining. Kate noted that expenses are trending upward due to upcoming events and landscape improvements. She updated the Board with the bank account changes, noting that the money market account had been closed and that the funds were moved to the ICS account which is now drawing more interest while incurring some minor fees with the checking account.

2023/2024 Budget Review and Approval

Kate presented that proposed 2023/2024 budget for review. She explained that projections were based on current revenue collections, knowledge of what is coming online and current expenses. She reviewed each budget category, detailing how the funds were used and explaining the line items that had significant changes over the past year such as the events, landscape, and safety budgets. Noting that costs continue to increase for these programs and the scope of the work is expanding.

Trip Straub called for a motion to approve Resolution No. 2023-01, a Resolution of the CWE Business Community Improvement District Adopting an Annual Budget. Ken Fowler moved. Paul Filla seconded. Motion approved.

Election of Board Officers

The following officers were proposed for the 2023/2024 fiscal year.

Trip Straub – President

Jim Dwyer – Vice President / Secretary

Ken Fowler - Treasurer

Kate Maher called for a motion to approve Resolution No. 2023-02, a Resolution of the Board of Directors for the CWE Business Community Improvement District Electing Officers. Paul Filla moved. Trip Straub seconded. Motion approved.

Adoption of Resolution No. 2023-03

Trip Straub called for a motion to approve Resolution No. 2023-03, a Resolution Establishing a Procedure for Disclosing Conflict of Interest. Paul Filla moved. Jim Dwyer seconded. Motion approved.

Adoption of CID Bylaws

Kate presented the revised CID Bylaws noting the following changes:

- Updated office address.
- Noting the requirement of 2 signatures on checks over \$5,000
- Updated meeting location

Trip Straub called for a motion to approve the amended CID Bylaws. Jim Dwyer moved. Paul Filla seconded. The motion was approved.

PUBLIC REALM

Streetscape Updates

Kate provided an update on the 400 N Euclid Streetscape Project. She presented a contract from Stika Brothers Concrete for \$105K, noting it was less than half of the other proposals received, and stated that the Streetscape Committee recommended approving the contract and moving the project forward. Kate stated that she was confident in Stika's work as they had done other projects for the CID. The Board approved the contract with Stika.

Pershing Place Plaque

Kate shared a copy of the proposed text for the plaque planned for Pershing Place and a photo of what the plaque will look like. She noted that the CID had approved contributing \$1,000 to The Pershing Place Improvement Association (PPIA) to assist with the cost of the plaque and that they are still working to secure the remaining funds.

York Ave. Living Wall

Kate explained that, due to rough weather conditions over the winter months, the living wall on York Ave. did not come back and that it would need to be replanted. She noted the cost of the plants is \$3,700 and that the current estimate for installation is \$3,800 but that she is exploring less expensive options. She stated that the wall would be replanted the first or second week in June.

Maintenance

Kate stated that the spring window washing and striping projects are being scheduled and she expects both to be complete in the coming weeks.

MARKETING, COMMUNICATIONS, & EVENTS

Kate reported that everything is in order for the CWE Cocktail Party. She noted that Luxco is the presenting sponsor for the year and that 10 businesses are participating with food and beverage booths. She stated that the entertainment line-up looked great and would bring a lot of energy to the event.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

JAMES DWYER, SECRETARY